

## **Kettlebaston Parish Council**

The Councillors of Kettlebaston Parish Council are summoned to the Meeting of the Parish Council to be held at the village hall on Wednesday 1<sup>st</sup> May 2024 commencing at 7pm

### **AGENDA**

- 1. To receive apologies for absence and consider approval of absence**
- 2. To receive Members Declarations of Interest and requests for dispensation from Councillors**
- 3. Minutes of Meetings** – to consider, approve and sign the Minutes of the meeting on 17<sup>th</sup> January 2024 as a true and accurate record
- 4. To receive a report from County Councillor, Robert Lindsay**
- 5. To receive a report from District Councillor, Deborah Saw**
- 6. Public Forum** – questions and comments relating to business on this agenda. Any other matters should be reported to the Parish Clerk at another time
- 7. Planning Matters**
  - a.** APPLICATION FOR LISTED BUILDING CONSENT - DC/24/01127 Proposal: Application for Listed Building Consent - Erection of single storey extension (following demolition of existing single storey kitchen wing); construction of raised chimney stack; alterations to the existing property comprising changes to ground floor, living and dining room and structural works as detailed in the Design and Access Location: Chestnut Cottage, The Street, Kettlebaston
- 8. Dog Waste Bin** – update on dog bins in the village
- 9. Clerk/RFO Report**
  - a. To receive the financial report and note any income received
  - b. To consider and approve outstanding invoices awaiting payment
  - c. To agree the bank reconciliation for 2023-24
  - d. To review the Internal Auditor report for 2023-24
  - e. To approve and sign the AGAR form for 2023-24
- 10. Highlands Road, Monks Eleigh** - update
- 11. People and Place Plan** – information about how to carry out the project
- 12. Installation of Village Gates** – to consider this proposal
- 13. Reports from Councillors**
- 14. Date for next meeting**

**Members of the public are welcome to attend**



Lucinda Rogers -Clerk to the Council [kettlebastonpc@hotmail.com](mailto:kettlebastonpc@hotmail.com) 25.4.2024