

Kettlebaston Parish Council

Minutes of the Parish Council Meeting held on Wednesday 17th May 2023 at Kettlebaston Village Hall at 7.00pm

Present: Cllrs Rob Butler (Chairman), Stephen Phillips, Ben Flockton, Graham Cranfield, Louise Daniels, Mary Shillington and June Carpenter

Attending: County Cllr Robert Lindsay and District Cllr Saw Lucinda Rogers (Clerk)

1/23 Election of Chairman for the Meeting

Cllr Butler was elected as Chairman

2/23 Apologies for Absence

There were no apologies for absence

3/23 Co-option of Councillors

It was unanimously agreed to co-opt Louise Daniels and Mary Shillington

4/23 Declaration of Interests and Requests for Dispensation

None were declared

5/23 Minutes of the meeting held on on 18th January 2023

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

6/23 Report from County Cllr Lindsay – The report from Cllr Lindsay had been circulated and was noted. The flooding at Bridge Farm corner was discussed. Cllrs Butler and Flockton cleared the mud and debris away and dug the channel out a couple of months ago. The gully within the kerb had been blocked and now it is clear there has been no flooding even though there has been heavy rain. The councillors asked Cllr Lindsay to get a road sweeper lorry to regularly sweep the kerbs to keep the gully's clear. Cllr Lindsay has requested this and will follow up. Highways have issued a notice to the owner of the adjacent land to clear the ditches but no response so a second notice will be issued giving until June to clear it.

7/23 Report from District Cllr Saw – No written report as it's only a fortnight since the election. The first council meeting is on 22nd May when the overall control will be decided together with an agreed programme so much discussion at present.

8/23 Public Forum

No members of the public were present.

9/23 Planning Matters

The applicants have made an appeal about the refused permission for application DC/22/04846 – Erection of 1no new energy efficient sustainable dwellinghouse following demolition of existing barn (in lieu of the dwelling approved under DC/20/04750 at Old Rectory, Rectory Lane, Kettlebaston

10/23 Neighbourhood Plan - The Cllrs have expressed their interest in joining with Monks Eleigh and Brent Eleigh to form a Neighbourhood Plan. No news so far. Clerk to follow up. Clerk to write to Cllr Saw giving the council's concerns and to ask who to contact about the condition of the house and garden of 3 Highlands Road, Monks Eleigh where a business that is advertise in Roundabout is run from. The rubbish extends past the kerb side into the road and could cause a traffic accident.

11/23 Dog Waste Bins – It was agreed to purchase two green dog waste bins for the village at a cost of £230. Bins to be delivered to Cllr Phillips. It costs approximately £45 to empty a dog bin annually. Locations to be agreed but need to be very close to the road to enable Babergh to empty them. Permission has been confirmed by the land owners. Clerk to follow up

12/23 Notice board wording for Queen Elizabeth II – Cllr Carpenter to check with Dave Francis how the work is progressing.

13/23 Standing Orders – the Councillors reviewed and approved the Standing Orders

14/23 Financial Regulations –the Councillors reviewed and approved the Financial Regulations

15/23 Finance

- a. The councillors received the financial report and noted income received
- b. The councillors considered and approved outstanding invoices awaiting payment
- c. The councillors reviewed and approved the financial year end bank reconciliation 2022 -23
- d. The councillors agreed to apply for exemption for the Annual Governance and Accountability Statement Return for 2022-23
- e. The councillors approved and the Chairman signed the Annual Governance and Accountability Statement Return for 2022-23
- f. The councillors reviewed and approved the Asset Register
- g. The councillors reviewed and approved the Financial Risk document

16/23 Councillors reports

The post for the village sign is beginning to rot. Cllr Phillips to see if he can make metal stays to support it.

Agreed to add 20mph speed limit to the next agenda

92/22 Date of the next meeting

Parish Council Meeting 7pm Wednesday 20th September 2023

The meeting closed at 8.10pm