

Minutes of the KETTLEBASTON PARISH COUNCIL

held remotely via Zoom on

Saturday 25th July 2020 at 9am

1. **Chairman's welcome:** Rob **welcomed the councilors present**
2. **Councilors present and apologies for absence:** **Rob Butler, Ben Flockton, June Carpenter, Steve Marszal, Stuart Kaye, Steve Phillips, Robert Lindsay, Apologies from Graham Cranfield.**
3. **Declarations of Members' Interests:**
 - (i) To receive disclosure of pecuniary and non-pecuniary interests on matters to be considered at the meeting; **none received**
 - (ii) To receive declarations of gifts of hospitality received; **none received**
 - (iii) To consider requests for dispensation for pecuniary interest for the Agenda under discussion. **None required**
4. **Minutes of Meeting:** to confirm acceptance of the Minutes of the Annual Parish Council Meeting held on 4 July 2020 as a true and accurate record; **all agreed**
5. **District and County Cllr reports:** Robert Lindsay explained Babergh District Council held a meeting recently to table a couple of motions of interest to draw up a cycling strategy designed to reduce further car driving , and to stop further investment into CIFCO , investing more into commercial property outside of the district to aid diversification , and to build more homes locally supporting the local economy , there will also be a joint local plan timetable (new) to complete by winter 2021 , local plans can become out of date quite quickly , this will give planners a more improved version.
6. **Public Forum:** There were no members of the public
7. **To consider and agree the terms of the Clerks Contract of Employment (to be signed by Chairman once approved):** deferred to the next meeting
8. **To consider and approve the Annual Governance and Accountability Report 2019/2020:** **Nicola completing this prior to 31st August 2020**
 - (i) To consider and approve Certificate of Exemption for 2019/2020.
 - (ii) To consider and approve Annual Internal Audit Report 2019/2020.
 - (iii) To consider and approve Annual Governance Statement 2019/2020.
 - (iv) To consider and approve Accounting Statement 2019/2020.

All the above deferred to the next meeting

9. **Planning Matters:**

- (i) Application DC/20/02682 – Bridge Farm, Preston Road, Kettlebaston, IP7 7QE. Householder Planning Application – Erection of a single storey extension.
- (ii) Application DC/20/02697 – The Hall, Kettlebaston, IP7 7QA. Application for Listed Building Consent – Re-roof house and repairs. Remove external concrete render and metal lathe and replace with lime render/wash. Insertion of insulation. Repair and treat timbers. Replace metal lathe with woodwall board. Repairs to all windows. Repair bargeboards. Re-paint front replace flashing with lead at all junctions. Replace plastic rainwater goods with cast iron.
- (iii) Application DC/20/02969 – Church Farm, The Street, Kettlebaston. Application for Listed Building Consent – remove cement render from parts of south and east elevations and replace using lime plaster. No Objections or comments from parish council

Planning Decisions:

- (i) Application DC/20/02224 – Agricultural Determination. Church Farm, The Street, Kettlebaston. Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 6 – Erection of an extension to open fronted storage barn.
Planning decision: Formal approval of the details of the proposed development is not required.
- (ii) Application DC/20/01855 – The Hall, The Street, Kettlebaston. Application for Listed building Consent – Retention of works carried out. Re-roof the North range, insulate. Repairs to chimney pots and replace cowls. Replace and paint barge boards on North end elevation, repairs to render (as per schedule of works).
Planning decision: Listed Building Consent has been granted

10. **Address closing comments from public forum:** No members present

11. **Any other Business:** Steve Phillips turned around the 30 mile an hour sign as you enter village from Preston side due to south facing and had faded , Steve also raised a concern in terms of access to footpath from back lane to church diagonally both ends do not meet disability access criteria Action Point Steve Marszal to approach landowner to discuss options available. Stuart raised a point in regards to new property built adjacent to village hall , the property is now sold subject to contract and there are planning restrictions in terms of the fencing at front of property ,

requesting the parish council write to Babergh Planning putting them on notice regarding this and have added to planning Charges Register.

12. **Date of Next Meeting:** 12 September 2020 at 9am